

# **Constitution Of The Missouri Association of School Administrators**

## **Revised April 12, 2005**

### **Article I – Name**

#### Section I - Name of Organization

The name of this organization shall be the Missouri Association of School Administrators.

### **Article II – Purpose**

#### Section I - Purpose of the Association

The purpose of the Missouri Association of School Administrators is to: (a) encourage the development and furtherance of an adequate system of elementary and secondary public education; (b) promote the continuous upgrading of curriculum, teaching, and learning experiences; (c) advance professionalism in school administration; (d) recognize individuals for meritorious service to education; (e) improve conditions of professional service for school administrators, teachers, and non-teaching personnel; (f) advocate for the enactment of sound educational legislation and the solution of educational problems through leadership and cooperation with other interested parties; (g) engage in such other activities consistent with the purpose of the Association.

### **Article III—Membership**

#### Section I - Types of Membership

Membership in the Association shall consist of active, district, associate (individual and business), emeritus and honorary members. Only active members shall be eligible to vote and hold office. The president and president-elect shall be an active central office administrator.

Active Membership - any person shall be eligible for active membership who serves as a Missouri public school superintendent, central office administrator of a public school, administrator of an education agency, association, college or university, or teacher preparing persons for a career in education or educational administration in these institutions.

District Membership - any school district whose superintendent is an active member may purchase one additional school district membership which may be utilized by all central office assistants. The cost of a school district membership is equal to the active membership fee paid by the superintendent of schools and entitles a school district to designate one additional voting member.

Individual Associate Member - any person actively engaged in, or associated with, any phase of schoolwork or otherwise interested in educational administration in Missouri shall be eligible for associate membership in the Association. Individuals employed as administrators in Missouri public school districts shall not be eligible for associate membership.

Business Associate Member - any vendor or company who either markets products or services to the public schools or who wishes to provide support to public school superintendents through their professional association may become a business associate member.

Emeritus Member - any active member of MASA who retires from work in Missouri education shall be eligible for emeritus membership. This emeritus membership will expire

should the member return to a position which qualifies for active membership.

Honorary Member - the Executive Committee shall have authority to confer honorary membership in the Association.

Membership in the Association may be denied or rescinded by the Executive Committee or its designee when it is deemed to be in the best interest of the Association.

## **Article IV -Officers**

### Section I - Officers

The officers of this Association shall be the president, president-elect, past-president, secretary, and treasurer. No part of the funds of MASA shall be used for the benefit of, or be distributable to, its members, officers or committee chairpersons, except that MASA shall be authorized and empowered to pay reasonable compensation for expenses incurred.

### Section II - Election

The president-elect, secretary, and treasurer shall be elected annually by the active members by June 30th, and the president-elect from the preceding year shall be installed as president.

### Section III - Vacancies

In the event of a vacancy in the office of president, the president-elect shall assume the duties of the office. In the event of a vacancy in the office of the past-president, president-elect, secretary or treasurer, the Executive Committee shall appoint a replacement subject to confirmation at the next business meeting. A vacancy shall occur on the Executive Committee when a member (1) retires or leaves the profession, or (2) takes up residence outside the district from which he/she was elected. Said vacancy shall be filled for the unexpired term by and in the MASA district where the vacancy occurs.

### Section IV

An executive director and staff may be appointed by the MASA Executive Committee. The executive director shall assist the MASA officers and Executive Committee in achieving the purposes of MASA.

## **Article V - Committees**

### Section I - Executive Committee

The Executive Committee shall consist of the officers of the Association, the immediate past-president and one active member from each of the following eight districts or combination of districts of the 1975 Missouri State Teachers Association. No. 1 -Northwest - St. Joseph; No. 2 - Greater Kansas City - Kansas City - Grain Valley - Oak Grove - Lone Jack; No. 3 - West Central; No. 4 - Southwest; No. 5 - South Central; No. 6 - Southeast; No. 7 - Greater St. Louis - St. Louis - Jefferson County; No. 8 - Northeast.

Each district must have by-laws on file with the MASA office and the district president or district secretary. The elective process of executive committee members must be specifically identified in the by-laws of each district. Each MASA member must declare membership in one MASA district for voting purposes. The electoral process must provide for all MASA active members an opportunity to participate in the election of district officers and state executive committee members. District representation on the state executive committee

shall be nominated and elected at the district level for a term of three years, with a limitation of two full terms plus any portion of an unexpired term. If a district representative is not able to complete his/her term, the District must elect a representative to complete the unexpired term. The members' terms are to be staggered evenly over a three-year period.

When this Association is not in a general membership meeting, the Executive Committee shall have the power to transact all business of the Association, including contracting for services. The Executive Committee members must be elected prior to April 30th, and the MASA office shall be notified by May 30th.

#### Section II - Advisory Committee

The president, with the approval of the Executive Committee, may appoint an Advisory Committee. The members of the committee may be active, associate, emeritus or honorary members. This committee shall, at the call of the president, meet and advise with the Executive Committee.

#### Section III - Nominating and White Paper Committees

The president shall appoint a Nominating Committee and a White Paper Committee consisting of at least three members. No two members of either committee shall reside in the same district. The Nominating Committee shall report to the Executive Committee their recommendations, and their report shall be made known to the membership of the association sixty days prior to the general membership meeting when elections shall take place. The White Paper Committee shall report to the association at least annually.

#### Section IV - Constitutional Revisions Committee

At such times as deemed necessary by the president of the Association, he/she shall appoint a committee to recommend revisions to the constitution of the Association.

#### Section V - Other Committees

The president shall have power to appoint such other committees as he/she may deem necessary, or as directed by the Executive Committee, or the Association.

### **Article VI - Meetings**

#### Section I - Arrangements for Meetings

The president, with the approval of the Executive Committee, shall arrange the program and the time and place of the two general membership meetings and such other meetings of the Association as may be held.

#### Section II - Business of the Association

The transaction of business shall be limited to the two general membership meetings. All official correspondence shall be directed to the MASA office.

## **Article VII - Dues, Disposition of Funds**

### Section I - Membership Dues

Membership dues shall be sufficient to provide for the expenses of the organization. The dues structure shall be recommended by the Executive Committee and shall become effective when approved by a majority of the voting membership conducted by mail ballot or electronically. Dues established in this manner shall remain in force until changed through the established procedure.

### Section II - Emeritus/Honorary Membership

No dues payment shall be required of those qualifying for emeritus or honorary membership.

## **Article VIII - Amendments**

### Section I - Constitutional Amendments

This constitution may be amended by two-thirds vote of the active members voting, provided that such amendment shall have been submitted at the business meeting immediately preceding the meeting at which such vote is taken.